

UNITED STATES DISTRICT COURT  
SOUTHERN DISTRICT OF NEW YORK

KODY JOSEPH MELANCON,

Plaintiff,

-against-

NEW YORK CITY DEPARTMENT OF  
EDUCATION,

Defendant.

USDC SDNY  
DOCUMENT  
ELECTRONICALLY FILED  
DOC #: \_\_\_\_\_  
DATE FILED: 12/30/2019

19-CV-10040 (VEC)

ORDER OF SERVICE

VALERIE CAPRONI, United States District Judge:

Plaintiff, who is proceeding *pro se*, paid the filing fees to commence this action.

The Clerk of Court is directed to issue a summons as to Defendant New York City  
Department of Education.

Plaintiff is directed to serve the summons and complaint on each Defendant within 90  
days of the issuance of the summons. If within those 90 days, Plaintiff has not either served  
Defendant or requested an extension of time to do so, the Court may dismiss the claims against  
Defendant under Rules 4 and 41 of the Federal Rules of Civil Procedure for failure to prosecute.

The Clerk of Court is directed to mail a copy of this order to Plaintiff, together with an  
information package.

SO ORDERED.

Dated: December 30, 2019  
New York, New York



VALERIE CAPRONI  
United States District Judge